



Prince Rupert Public Library Board Meeting MINUTES

Wednesday, May 21, 2025

101 6th Ave. West, Prince Rupert, BC V8J 1Y9

Wap Liitsx - House of Reading

Chair: B. Turner

Members: N. Adey, City Council
R. Braun, Vice Chair
R. Butler
K. Lyon
N. Purewal
D. Smith

Regrets: J. Amante
G. De Lucca

Staff: M. Taylor, Chief Librarian, Secretary of the Board
L. Allison

1. CALL TO ORDER / INTRODUCTIONS

1.1. *The Prince Rupert Library Board acknowledges the traditional and unceded territory of the Ts'msyen on which this meeting takes place.*

1.2 Call to Order at 7:08 p.m.

2. CONSENT AGENDA (ADDITIONS/DELETIONS)

2.1 Adoption of Meeting Minutes

That the Prince Rupert Library Board resolves to adopt the

April 16, 2025 Prince Rupert Library Board Meeting minutes
as presented.

Butler/ Adey
Carried

2.2 Adoption of Financial Report

That the Prince Rupert Library Board resolves to adopt the
March 2025 Financial Report as presented.

Butler/ Adey
Carried

2.3 Adoption of Circulation Report

That the Prince Rupert Library Board resolves to adopt the
March 2025 Circulation report as presented.

Butler/ Adey
Carried

3. STAFF HIGHLIGHT

3.1 Library Assistant L. Allison gave a short presentation on her
role at the Library which is primarily Inter-Library Loan
services. She also highlighted the many other duties she
covers, including but not limited to reference and reader's
advisory, organization of book clubs and special events
(including author readings, book sale, seed exchange), cash
deposits, displays, and editing and publishing consultation.

4. CHIEF LIBRARIAN UPDATE

4.1 Truth and Reconciliation Goals – The Library was very
honoured to receive a gift from local and internationally
renowned carver Dempsey Bob last week. He has often
attributed the Prince Rupert Library with being one of his first
“classrooms”. Plans are underway to display the piece, which
was originally created as part of Bob's Salmon exhibit at
North Pacific Cannery last year. This piece of art will be
showcased alongside new Latimer Collection materials.

Library staff will be attending Salmon Festival this Friday

May 23, and May 24th.

- 4.2 Strategic Plan Highlight – *Enhance basic literacy skills for children and adults*. M. Taylor and staff member B. Dimond attended SD52 workshop on literacy and dyslexia. Plans underway to further relationship with school district and increase awareness and resources for patrons in relation to these topics.
- 4.3 The Summer Technical Assistant position has been filled, the new hire will begin work on May 26th.
- 4.4 Discussion of Enhancement Grant and proposed spending ideas. The Board would like to hire a consultant to aid in development of the strategic framework. The consultation fee is currently undetermined.
- 4.5 The Library closed 3 hours early on May 9th due to City work on water and sewage resulting in no running water in the Library – a health and safety concern. Question was raised of water impacts to Library during roundabout construction. M. Taylor will inquire with City.

5. **ONGOING ACTION ITEMS**

- 5.1 Board statement regarding future of library now complete and disseminated to public. N. Adey and B. Turner spoke briefly of news from City of Prince Rupert that a proposal from VIRL will not be coming. That library system has formally expressed their disinterest in any acquisition of PRL.

6. **SUB-COMMITTEE UPDATES**

- 6.1 Motion to dissolve *Policy Committee* and *Strategic Planning Committee*.

Purewal/ Adey
Carried

- 6.2 Motion to create one committee entitled *Governance Committee* to take on the work of policy development and strategic planning in tandem. N. Purewal will chair this committee, other members TBD.

Purewal/ Adey
Carried

- 6.3 Discussion around idea to hire an external consultant to aid in strategic planning. Any board members with suggestions should email N. Purewal.
M. Taylor brought up the importance of a consultant with a background in Libraries.
Board members would like to see Indigenous representation emphasized both with strategic planning and Board appointments going forward. Discussion on advertising for board positions and accessibility/ equity issues.
Aim is to have new strategic framework in place by Fall 2026.

- 6.4 New Facility Committee – No new updates at this time.

7. IN-CAMERA

- 7.1 Motion put forward citing policy **1.3.7 b) personal information of an individual, including an employee of the library**

Turner/ Braun
Carried

8. IN-CAMERA SESSIONS (BOARD ONLY)

- 8.1 Motion put forward citing policy **1.3.7 b) personal information of an individual, including an employee of the**

9. NEXT MEETING DATE

- 9.1 The Prince Rupert Library Board will meet on Wednesday, June 18, 2025.

10. ADJOURNMENT

- 10.1 That the Prince Rupert Library Board adjourns their meeting held on May 21, 2025 the time being 8:55 p.m.